

**South Carleton High School
SCHOOL COUNCIL MEETING**

Date: February 6 at 7:00 pm

Location: Online [HERE](#)

Agenda

| | Agenda Item | Speaker | Estimated Time |
|----|--|--------------------|-----------------------|
| 1 | Welcome, Role Call & Land Dedication | Bridgette Brown | 5 minutes |
| 2 | Approval of Agenda | All | 2 minutes |
| 3 | Approval of December Minutes | All | 1 minute |
| 4 | Chair's Report <ul style="list-style-type: none">• 2023-2024 School Council Parent Reaching Out (PRO) Grant – awarded!• Treasurer election (Treasurer needed) | Bridgette Brown | 15 minutes |
| 6 | Principal's Report | Jessica Young | 15 minutes |
| 7 | Teacher's Report | Sheri Eady | 15 minutes |
| 8 | Community Representative's Report | Elizabeth Douville | 5 minutes |
| 9 | OCASC Update | Rowena Pearl | 5 minutes |
| 10 | Matters of Action <ul style="list-style-type: none">• Fundraising?• PRO Grant: parent event - help needed! | | 15 minutes |
| 11 | New Business/Round table <ul style="list-style-type: none">• Open to all | All | 15 minutes |
| 12 | Adjournment | | 8:30 p.m. |

Next Meeting: April 2, 2023

[April 2 is the day after Easter Monday]

Treasurer roles and responsibilities:

The treasurer is:

- responsible for developing and implementing the budget, subject to approval by Council and overseen by the chair
- ensures all monies collected and expenditures paid are completed according to Board policy and procedure
- provides a report on the Council's account activities at each meeting
- submits a budget for approval by Council each year
- provides a financial report of all Council revenues and expenditures at the end of each school year